



# Forma



Artistic Projects Intern  
Applicant pack  
2019

## About Forma

Forma Arts is one of Europe's leading visual arts commissioning agencies and creative producers, working in collaboration with artists, communities and partner organisations to deliver ambitious art projects for the benefit of the general public. Characterised by excellence in concept and context, production values and the audience experience, we exist to imagine, enable and deliver celebrated art projects by exceptional artists.

### Commissions

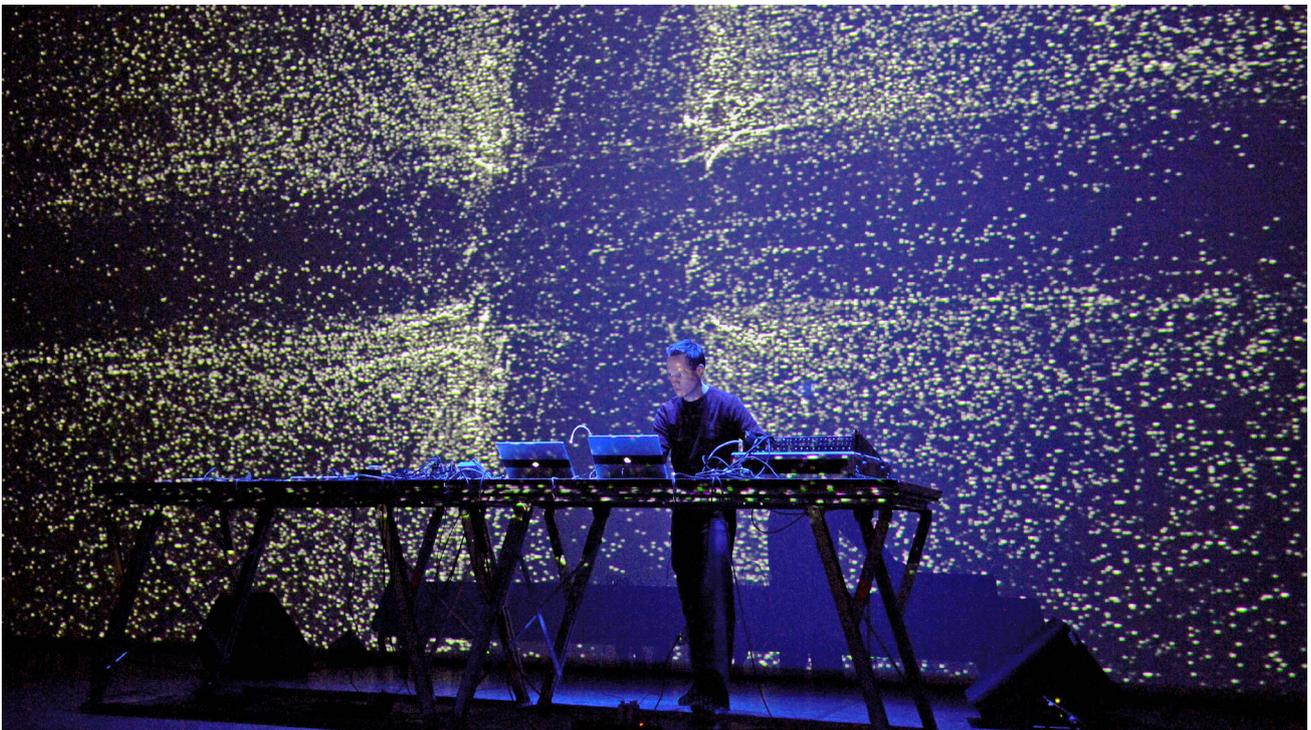
We commission and produce ambitious artwork that engage audiences in new and exciting ways, in galleries, the public realm, at festivals and for institutional partners. We work closely and collaboratively with the artists, curators and producers that we engage with and we are interested in commissioning works of art that are engaging to a wide range of diverse audiences.

### Programme

As commissioners and producers of a year-round programme of community engagement, research and presentation, Forma works with artists to develop projects that expand form and context. Whether it is through workshops, publishing, events or digital distribution, our programmes provide an integrated way of bringing the work of artists to audiences and the sector.

### Audience

Over the past 18 years Forma has developed large scale productions and audience engagement activities across the UK and internationally. We have built a reputation for delivering artistic projects that are critically acclaimed, valued by the sector and celebrated by the general public.



Alava Noto performing at the Barbican, London

## Artistic Programme

Artists we have worked with in the past include Adam Broomberg and Oliver Chanarin, Lynette Wallworth, Laurie Anderson, Mark Boulos, Jane and Louise Wilson, Charles Atlas, Nick Crowe and Ian Rowlinson, Bill Morrison and Jóhann Jóhannsson, Matt Stokes, Gina Czarnecki, Sō Percussion and Ryoji Ikeda.

Forma's work has led to collaborations and presentations with:

- ◇ **UK institutions:** Barbican, Tate Britain, Baltic, BFI, Southbank Centre, MIMA, FACT, Whitworth Art Gallery, V&A, The Bluecoat, ICA, Wellcome Trust and Ikon Gallery
- ◇ **International venues** such as Muza Kawasaki Symphony Hall, Japan; Centre Pompidou, France; De Hallen Haarlem, Netherlands; Guandong Museum of Art, China; Garage Museum of Contemporary Art, Russia; Musee d'Art Contemporain, Canada
- ◇ **Local authorities:** Forma has worked with many London and UK local authorities to inform and support their cultural offer, including City of London, Durham Council, Birmingham Council and more recently with Waltham Forest Borough of Culture for 2019
- ◇ **Festivals** including White Light Festival, Lincoln Centre, New York; Festival d'Aix-en-Provence; Rotterdam International Film Festival; Adelaide Film Festival; AV Festival, Sheffield; Iceland Airwaves, Reykjavík
- ◇ **Commercial organisations** such as Lisson Gallery, Armory Fair, Gallery Koyanagi Tokyo



*No Permanent Address*, Mark Boulos,  
Belkin Gallery, Vancouver 2010

## 2019 Artistic Programme

In 2019 we have initiated projects and commissions with Sophie Hoyle, Benedict Drew, Beth Kettel and Amartey Golding. This includes Research and Development of new ideas, support towards production of new work and initiating partnerships for presentation.

Sophie Hoyle performing *Electronic-Body-Music*, photo by Chooc Ly Tan, 2018.



Blend Blend, or, The Caretaker and Other Detritus,  
Beth Kettel performance, Hutt, Nottingham 2016



Muscular Notions, Beth Kettel performance,  
Cob Gallery, London 2018

*Chainmail*, film still, Amartey Golding, 2017



# Forma Arts and Media, Artistic Projects Intern

**Job Title:** Artistic Projects Intern

**Employer:** Forma Arts

**Reports to:** Rachel Cunningham Clark, Forma Producer

**Dates:** 6 month freelance contract, 2 days a week (flexible) from October 2019 to March 2020

**Working hours** 10am - 6pm

**Salary:** £10.80 an hour

**Location:** Forma office

To apply please visit:

<https://www.artquest.org.uk/project/awp-internships-2/awp-internship-application-form-guidelines/>

About Forma:

Forma Arts is one of Europe's leading visual arts commissioning agencies and creative producers. With a distinct emphasis on collaboration, creative inquiry and production values, we work with British and international artists and partners to develop interdisciplinary, site-specific and large-scale projects. We are interested in commissioning artworks that develop artistic practices and forms, embrace artistic risk and demand high quality production.

Internship opportunity:

This traineeship provides an opportunity to gain experience working with an arts organisation focussed on the research and development of new creative practices and commissioning visual arts and cross-disciplinary work. You will engage with artists across a range of artforms, supporting the team to successfully plan, manage and produce projects. Key responsibilities will involve assisting the Creative Producer with project-based duties and researching new opportunities for development, programming and fundraising.

Your tasks will include:

Working with Producers and Artists towards developing and achieving project strategies and project timelines, including research, planning and responsive production duties.

Coordinating bookings for projects including logistics, technical hire and support, venue hire, travel, and accommodation.

Supporting Forma in building partnerships and collaborative networks.

Researching platforms, communities, and opportunities for the development and promotion of artistic programmes, including fundraising and partnership opportunities.

Working flexibly as part of a small team towards a diverse range of priorities and responsibilities.

Assisting with the archiving and documentation of the current and past programming, including updating digital archives and handling third party enquiries.

Supporting communications through the website, social media platforms and mail outs.

Assisting with the day-to-day running of the office by providing administrative support.

Other duties include:

Participating in meetings and reporting on your progress with Forma staff.  
Contributing to creative research and seeking future opportunities for talent development.  
Occasional support at public events taking place during evenings and weekends.

What skills will you gain:

This is a key role supporting a busy office, involving a range of skills including administrative duties, communications and meetings with artists and stakeholders, and contributing towards the production planning of complex projects. Working alongside the Creative Producer and Forma team, the trainee will develop curatorial and production experience, learning to work proactively and responsively to the demands and duties of the public arts sector.

About You:

- Completed a BA degree course from one of University of the Arts London colleges finishing in 2019 in a relevant subject
- Good knowledge of a range of contemporary art practices
- Interest in learning about the public arts sector and current funding operations
- Excellent written and oral communication skills
- An attention for detail and ability to multitask
- Strong administrative and computer skills
- Knowledge of online publishing and marketing
- Past experience supporting or managing creative projects preferred
- Experience with Adobe Creative Suite/Cloud preferred

Eligibility Criteria:

The AWP internships have been funded to provide opportunities for students who do not have access to advice and support from a parent who is a University graduate.

Forma encourages applications from graduates who identify as BAME, LGBTQI or are recognised as a protected characteristic. Please note that our office is on a 1st floor, with no lift access. We apologise that at this stage we cannot accommodate potential applicants with physical disabilities. Forma is working towards addressing this issue in the future.

AWP Internships are supported by the UAL Outreach programme and applicants must be from this background. Please refer to Artquest's website for full eligibility criteria.